

RAJASTHAN STATE ROAD TRANSPORT CORPORATION
Head Office, Parivahan Marg, Chomu House, Jaipur

No.:HO/ Personnel/1-C/F-609/2016/ 725

Date: 16/11/2016

E-Tender Notice
NIT For "Management of Examination Process to be conducted Online
for recruitment of Various Posts in RSRTC

NIT/RFP issued for Management of examination process to be conducted online for recruitment of various posts (Assistant Mechanical Engineer, J.En.A, J.En.B, Artisan Grade II & III in Rajasthan State Road Transport Corporation (RSRTC), Jaipur. Details of this tender notifications and eligibility criteria can be seen in the NIT/RFP exhibited on website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in> or our website www.transport.rajasthan.gov.in/rsrtc/ from 21/11/2016, the bidders who are interested in bidding can download the RFP from aforesaid website from 21/11/2016 onward.

Details of this tender notification and eligibility criteria are given as below:

Sr	Event's Name	Date & Time
1	Issue of RFP for Sale	21/11/2016
2	Pre-bid Meeting	28/11/2016 at 03.00 PM At The Chamber of ED(A)
3	Issue of Corrigendum, if any	07/12/2016
4	Submission of Response of RFP	20/12/2016 at 05.00 PM
5	Opening of Technical Bid	21/12/2016 at 11.00 AM
6	Opening of Financial Bid of the Technically Qualified Bidder	To be Communicated to technically qualified bidders separately
7	"RFP" Document fee	₹1000/- DD in favour of Financial Advisor, RSRTC, Jaipur Payable at Jaipur
8	EMD Fee	₹4,00,000/- Lac DD in favour of Financial Advisor, RSRTC, Jaipur Payable at Jaipur
9	Processing Fee	₹1000/- DD in favour of Managing Director, RISL, Payable at Jaipur

Note:- 1. All above events will be held at Rajasthan State Road Transport Corporation, Head Office, Parivahan Marg, Chomu House, Jaipur - 302001, Rajasthan.

2. In the event of the date specified above being declared as a holiday for Corporation the due date will be the following working day.

For tender process tenderer shall obtain the user ID and Password for participating in e-tendering system through website <https://eproc.rajasthan.gov.in> or from e-procurement cell RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur and Contact No.0141-4022688 (Help desk between 09.30 AM and 06.00 PM on all working days).

NOTE:

1. Detailed notification/tender documents can be downloaded from website <https://eproc.rajasthan.gov.in>. Details of this tender notification and pre-qualification criteria can also be seen in NIT exhibited on website www.transport.rajasthan.gov.in/rsrtc/ Tenders are to be submitted online in electronic format on website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in>
2. Corrigendum's/modifications/corrections if any will be published on the website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in>
3. Conditional/ incomplete tender will be rejected.
4. Bidders who wish to participate in this tender will have to register on <https://eproc.rajasthan.gov.in>. (Bidders registered on <https://eproc.rajasthan.gov.in> before request of tender documents to participate in online tenders Bidders will have to procure digital signature certificate (type II or type III) as per information technology Act- 2000 using which they can sign their Electronic bids. Bidders can procure the same from any CCA approved certifying agency i.e. TCS saftcrypt, m Ncode etc or they may contact e-procurement cell, Department of IT & C; government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.
5. Bidders shall submit their offer online in Electronic formats both or technical and financial proposal, however, Demand draft for tender fees, processing fees and earnest money of technical / price bid & financial bid should be submitted manually or through courier in the office of Executive Director (Administration), RSRTC, Head Office, Parivahan Marg, Jaipur before last date and time of opening of technical / price bid and scanned copy of the Demand Draft should also be uploaded along with the online bid.
6. The Managing Director, RSRTC reserves the right to accept or reject any or all the tenders without assigning reasons thereof. The quantity of item to be purchased can be increased or decreased without assigning any reasons.
7. RSRTC reserves the right for verification of any information / documents furnished by the bidders in the interest of the corporation.
8. Earnest money of technical bid/ financial bid in the shape of demand draft payable to the Financial Adviser, RSRTC, Jaipur should be submitted before opening the bid.
9. Before electronically submitting the tenders it should be ensured that all the tender papers including conditions of contract are digitally signed by the tenderer.
10. Training for the bidders on the usage of e-tendering system is also being arranged by RISL on regular basis. Bidders interested on training may contact e-procurement cell RISL for booking the training slot.
11. Bidders are also advised to refer "Bidders manual" available under "downloads" section for further details about the e-tendering process.
12. Best offer be submitted and likely "No negotiation".
13. Financial bids shall be considered only after evaluation of Technical bids.
14. Tenders without EMD shall be rejected.

Tender documents can be downloaded from online website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in>. If bidder wish to participate in the tender then they have to make a payment processing fee as mentioned in the above table in the form of Demand Draft in favour of "Managing Director, RISL through Courier or by personnel before last date and time of the request of tender documents and also tender document fee, earnest money of Technical and Financial bids which is mentioned in the above table be submitted to RSRTC in the form of DD in favour of "Financial Adviser, RSRTC" payable at Jaipur and be delivered to the undersigned before last date and time of the submission of the tender. If any bidder wishes he can forward/submit hard copy of the offer also but soft copy of tender documents is mandatory.

For further details you can visit online visit <https://eproc.rajasthan.gov.in> or from e-procurement cell RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur and Contact No.0141-4022688 (Help Desk 10.00 AM to 06.00 PM on all working days).

Eligibility Criteria for the Bidders:

- 1 The Bidder should be a company registered under Companies Act, 1956 since last three years.
- 2 The bidder should be knowledgeable and well conversant with current best practices in the field of Online Examination Management.
- 3 The bidder should have on his pay roll at least sufficient Technical & Administration employees in India/Rajasthan well versed with managing different aspects of Examinations in the institutions/organizations with high reputation, satisfactory performance of completing similar assignments in at least three organizations in India/Rajasthan, and not penalized/ debarred from such organization. (This is to be supported by client certificate)
- 4 The bidder should have successfully executed similar project(s) on all India/Rajasthan basis, out of which at least one should be of conduct of Indian professional Competitive Examination in more than 20 cities or more and should have proven capacity of conduct of CBT (Computer Based Test) mode exam of at least 10,000 candidates in a single shift. The documentary evidence in form of work/contract and client report must be enclosed. (Similar nature of work means design, development of computer based test for professional examination, application processing, test delivery, evaluation and result processing)
- 5 The bidder shall have proven work experience of conducting 3 online examinations in three years from 01.04.2013. In one of such examinations the minimum number of eligible applications should be 50,000. (This is to be supported by client certificate)
- 6 The bidder shall have minimum turnover of ₹ 2.5 crore in each of last two financial years and be audited by CA.
- 7 The bidder should have its own or leased infrastructure in computers, appropriate technology, hardware and software, trained staff, adequate security measures and due diligence.
- 8 The bidder must have ISO 27001 and CMMI-3 certification or equivalent certificate.
- 9 The Bidder must be registered under Service Tax. (Please provide Service Tax Registration No.)
- 10 The contract will be valid up to 2016-17, 2017-18 & 2018-19.
- 11 Even though bidders may satisfy the above requirements, they may be disqualified if they have:
 - a) Made misleading or false representation or facts or deliberately suppressed the information to be provided in the forms, statements and enclosure of this document.
 - b) Record of poor performance such as abandoning work, not properly completing the contract or financial failures/weakness.
 - c) If confidential inquiry reveals facts contrary to the information provided by the bidder.
 - d) If confidential inquiry reveals unsatisfactory performance in any of the selection criteria.



(B.L. Goyal)

Executive Director (Administration)

**Rajasthan State Road Transport Corporation
Parivahan Marg, Jaipur (Rajasthan)**

Request for Proposal (RFP) Document

For

Selection of a consulting agency

For

**"Management of Examination Process to be
conducted Online for recruitment of Various
Posts in RSRTC"**

Bid Submission & Correspondence SubmissionAddress for Bid Submission & Correspondence**The Executive Director (Administration),**

Rajasthan State Road Transport Corporation,
Head Office, Parivahan Marg, Chomu House,
Jaipur - 302001, Rajasthan

Tel No — 0141-2369265, Website : www.transport.rajasthan.gov.in/rsrtc/

Contact Person**The Analyst-cum-Programmer (ACP)**

Rajasthan State Road Transport Corporation
Head Office, Parivahan Marg, Chomu House,
Jaipur - 302001, Rajasthan

Tel No — 0141-2374653 Website : www.transport.rajasthan.gov.in/rsrtc/

E-mail : acp.rsrtc@gmail.com

Key Events and Dates:-

Sr	Event's Name	Date & Time
1	Issue of RFP for Sale	21/11/2016
2	Pre-bid Meeting	28/11/2016 at 03.00 PM At The Chamber of ED(A)
3	Issue of Corrigendum, if any	07/12/2016
4	Submission of Response of RFP	20/12/2016 at 05.00 PM
5	Opening of Technical Bid	21/12/2016 at 11.00 AM
6	Opening of Financial Bid of the Technically Qualified Bidder	To be Communicated to technically qualified bidders separately
7	"RFP" Document fee	₹1000/- DD in favour of Financial Advisor, RSRTC, Jaipur Payable at Jaipur
8	EMD Fee	₹4,00,000/- Lac DD in favour of Financial Advisor, RSRTC, Jaipur Payable at Jaipur
9	Processing Fee	₹1000/- DD in favour of Managing Director, RISL , Payable at Jaipur

Name & Signature of the Bidder along with Seal

RAJASTHAN STATE ROAD TRANSPORT CORPORATION

1. Introduction & Scope of Work	4
2. MINIMUM ELIGIBILITY CRITERIA	7
3. SUBMISSION OF BIDS AND BIDDING PROCEDURE	8
4. TECHNICAL BID	9
5. FINANCIAL BID	10
6. SCRUPINITY OF BID	10
7. Earnest Money Deposit / Performance Security Deposit	11
8. Evaluation of Technical Bids	11
9. Opening of Financial bids	12
10. Amendment	12
11. Rejection of Bids	12
12. Disclaimer	13
13. Clarifications	14
14. Mode of payment	14
15. PROPERTY RIGHT	15
16. Confidentiality of work	15
17. Fraud and corrupt practices	16
18. Penalty clause	16
19. Termination of the contract	17
20. Arbitration	17
21. Judicial Jurisdiction	17
22. FORCE MAJEURE	17-18
23. Declaration by the Bidder	28
24. Grievance redressal during bid process	29-30
25. Memorandum of Appeal under the Rajasthan Transparency in Public Bid Act, 2012	31
26. Compliance with the Code of Integrity and No Conflict of Interest	32

Name & Signature of the Bidder along with Seal

1. INTRODUCTION:

Rajasthan State Road Transport Corporation, Jaipur, desires to out source The **Management of Certain activities of "Examination Process to be conducted online for recruitment of various posts in RSRTC"**. The examination for the various posts shall be conducted online at the various examination centers identified and designated by the Corporation. The consultancy bidders are required to render the services as per the scope of the work mentioned in the succeeding paragraphs of the RFP/ bid document.

2. SCOPE OF THE WORK:

The agency would be required to carry out the activities indicated below:-

- 2.1 Prepare the software to deposit application fee.
- 2.2 Prepare the application software for online examination and get it approved by RSRTC. The application forms shall be made available at www.transport.rajasthan.gov.in/rsrtc/ after filling online Application form there will be online examination conducted by the bidder.
- 2.3 Preparation of various reports/Lists of eligible and ineligible candidates and submit to RSRTC.
- 2.4 Submit the list of eligible candidates with roll number and examination centre to RSRTC before 30 days of the scheduled date of examination.
- 2.5 Creation of the reports post wise and category wise from electronic data for all the applications found eligible and upload this on the website of the RSRTC.
- 2.6 Issuing the roll number and admission cards to the candidates who are found eligible in all respect.
- 2.7 Format of admission card shall be approved by RSRTC. Proper mannered and clearly visible admission cards of all the eligible candidates will be uploaded 7 days before online examination date by the bidder on the RSRTC website to facilitate the candidates to download the same.
- 2.8 Prepare an additional soft copy of admission cards and submit to RSRTC.
- 2.9 The Agency shall require sending intimation email and SMS to the candidates during each stage of examination (e.g. Application Successfully Submitted, Download Admission Cards, Efficiency Test/Trade Test Schedule, Result Declared etc.)

Name & Signature of the Bidder along with Seal

-
- 2.10 Prepare a data bank of questions 50 times of the actual proposed examination paper for each post or as per direction of RSRTC. The questions prepared shall not include any question on the social evils, crimes, caste, creed and race & any controversial issue. All the questions must have a valid/authorized reference (not from INTERNET)
- 2.11 There should not be any ambiguity in translation of questions from English to Hindi.
- 2.12 Online question paper shall be **bilingual (In Hindi and English)** for smooth conducting of the examination.
- 2.13 Whole liability of secrecy and security of online question papers will be of bidder.
- 2.14 Conduct the examination under overall supervision of the officers appointed by RSRTC. The instructions given by RSRTC or the examination supervisor shall be complied with. Non compliance of any instruction may entail penalty.
- 2.15 Technical problems during the examination may resolved by the bidder.
- 2.16 The examinations centers for the examination shall be finalized after obtaining consent and approval of RSRTC.
- 2.17 Whole online examination shall be held at district headquarters of Rajasthan. Online Examination process should be completed in consecutive days in ratio of the number of candidates in two shifts.
- 2.18 The bidder shall **Collect thumb impression on biometric machine & signature of the candidates at examination center and reconcile this at the time of Document verification at Head Office, RSRTC and while Trade Test/Efficiency Test at RSRTC workshops**
- 2.19 Bidder has to submit a hard copy of Log files of online examination to the candidates and a soft copy to RSRTC just after completion of examination of each slot.
- 2.20 Arrange video recording of the examination halls during the process of the examination.
- 2.21 Carry out Evaluation of the online question paper/answer sheets, preparation of the list of qualifying candidates 5 times to the post of AME, J.En. A and J.En. B, Artisan grade II & III for Efficiency Test/Trade Test as per DOP Rajasthan Government order dated 12/09/2012 and other orders regarding reservation. Post wise and category wise list be given to RSRTC. The list of unsuccessful

- candidates along with the marks obtained shall be separately made available to the RSRTC.
- 2.22 Bidder shall supply original answer sheets in both hard and soft copies and Summary Reports (answer given by the candidate in online examination) in soft copies to RSRTC after declaring the result.
- 2.23 Finalization of the schedule of Efficiency test/trade test for the post of AME, J.En. "A", J.En."B"/Artisan Grade II & Grade III and upload admission cards (as 2.7 of scope) along with the list of candidates qualified for Efficiency test/Trade Test on RSRTC website before 15 days of the tests.
- 2.24 Submit the center wise list of candidates for Efficiency Test/trade test to RSRTC before 15 days of the scheduled date of tests.
- 2.25 Design forms and formats for Efficiency Test/trade test as desired by RSRTC. The testing facilities will be made available by RSRTC. In case it is set up by the bidder it will become the property of RSRTC. The rates/ cost implication of such infrastructure shall be mutually agreed between the agency and RSRTC.
- 2.26 Design and implement the methodologies and facilitate Efficiency Test/trade test in the manner decided by RSRTC and also prepare the CDs of the process of tests.
- 2.27 Establish control room at RSRTC head office for online examination and Efficiency Test/trade test during the days of examination/tests and render any other assistance for smooth conducting of process.
- 2.28 The sealed sheets of the marks scored by the candidates in the Efficiency Test/trade test will be collected by the representative of the agency from the test center.
- 2.29 Compile Online Examination marks & Efficiency/trade test marks in the database of the candidates and prepare the final merit list equal to the posts of AME, J.En. "A", J.En. "B", Artisan Grade II & Grade III including 50% separate waiting list category wise taking DOP Rajasthan Government orders mentioned in 2.21 for reservation in view. The list of unsuccessful candidates along with the marks obtained shall be separately made available to the RSRTC.
- 2.30 Preparation of final merit list will be on the basis of online examination marks.
- 2.31 The bidder desires to outsource any part of activity contained herein the scope of work shall obtain the prior approval of the RSRTC.

Name & Signature of the Bidder along with Seal

-
- 2.32 On completion of the examination process, the bidder will submit all the online application forms/formats/Summary Report and other related documents (soft copy & hard copy as required) to the RSRTC.
- 2.33 Prepare the Hard disks for all the databank (Activity wise) related to this recruitment process and submit to the RSRTC.
- 2.34 Any other work ancillary for the smooth conducting of examination process as allotted by RSRTC.
- 2.35 The information(s)/ Documents related to the process of recruitment or incidental thereto sought under R.T.I. Act and order(s) of competent Court shall be complied with as per the direction of RSRTC within the time period specified thereto.

3. Minimum Eligibility Criteria for the Bidders:

- 3.1 The Bidder should be a company registered under Companies Act, 1956 since last three years.
- 3.2 The bidder should be knowledgeable and well conversant with current best practices in the field of Online Examination Management.
- 3.3 The bidder should have on his pay roll at least sufficient Technical & Administration employees in India/Rajasthan well versed with managing different aspects of Examinations in the institutions/organizations with high reputation, satisfactory performance of completing similar assignments in at least three organizations in India/Rajasthan, and not penalized/ debarred from such organization. (This is to be supported by client certificate)
- 3.4 The bidder should have successfully executed similar project(s) on all India/Rajasthan basis, out of which at least one should be of conduct of Indian professional Competitive Examination in more than 20 cities or more and should have proven capacity of conduct of CBT (Computer Based Test) mode exam of at least 10,000 candidates in a single shift. The documentary evidence in form of work/contract and client report must be enclosed. (Similar nature of work means design, development of computer based test for professional examination, application processing, test delivery, evaluation and result processing)
- 3.5 The bidder shall have proven work experience of conducting 3 online examinations in three years from 01.04.2013. In one of such examinations the minimum number of eligible applications should be 50,000. (This is to be supported by client certificate)

Name & Signature of the Bidder along with Seal

- 3.6 The bidder shall have minimum turnover of ₹ 2.5 crore in each of last two financial years and be audited by CA.
- 3.7 The bidder should have its own or leased infrastructure in computers, appropriate technology, hardware and software, trained staff, adequate security measures and due diligence.
- 3.8 The bidder must have ISO 27001 and CMMI-3 certification or equivalent certificate.
- 3.9 The Bidder must be registered under Service Tax. (Please provide Service Tax Registration No.)
- 3.10 The contract will be valid up to 2016-17, 2017-18 & 2018-19.
- 3.11 Even though bidders may satisfy the above requirements, they may be disqualified if they have:
- Made misleading or false representation or facts or deliberately suppressed the information to be provided in the forms, statements and enclosure of this document.
 - Record of poor performance such as abandoning work, not properly completing the contract or financial failures/weakness.
 - If confidential inquiry reveals facts contrary to the information provided by the bidder.
 - If confidential inquiry reveals unsatisfactory performance in any of the selection criteria.

4. Submission of Bids & Bidding Procedure:

- Detailed notification/tender documents can be down loaded from website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in>. Details of this tender notification and pre-qualification criteria can also be seen in NIT exhibited on website www.transport.rajasthan.gov.in/rsrtc/ Tenders are to be submitted on line in electronic format on website <https://eproc.rajasthan.gov.in>
- Corrigendum's/modifications/corrections if any will be published on the website <https://eproc.rajasthan.gov.in> & <http://sppp.rajasthan.gov.in>
- Conditional/ incomplete tender will be rejected.
- Bidders who wish to participate in this tender will have to register on <https://eproc.rajasthan.gov.in>. (Bidders registered on <https://eproc.rajasthan.gov.in> before request of tender documents to participate in online tenders Bidders will have to procure digital signature certificate (type II or type III) as per information technology Act- 2000 using which they can sign their Electronic bids. Bidders can procure the same from any CCA approved certifying agency i.e. TCS saftcrypt, m Ncode etc or they may contact e-

Name & Signature of the Bidder along with Seal

procurement cell, Department of IT & c; government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

5. Bidders shall submit their offer online in Electronic formats both for technical and financial proposal, however, Demand draft for tender fees, processing fees and earnest money of technical / price bid & financial bid should be submitted manually or through courier in the office of Executive Director (Administration), RSRTC, Head Office, Parivahan Marg, Jaipur before last date and time of opening of technical / price bid and scanned copy of the Demand Draft should also be uploaded alongwith the online bid.
6. The Managing Director, RSRTC reserves the right to accept or reject any or all the tenders without assigning reasons thereof.
7. RSRTC reserves the right for verification of any information / documents furnished by the bidders in the interest of the corporation.
8. Earnest money of technical bid/ financial bid in the shape of demand draft payable to the Financial Adviser, RSRTC, Jaipur should be submitted before opening the bid.
9. Before electronically submitting the tenders it should be ensured that all the tender papers including conditions of contract are digitally signed by the tenderer.
10. Training for the bidders on the usage of e-tendering system is also being arrange by RISL on regular basis. Bidders interested on training may contact e-procurement cell RISL for booking the training slot.
11. Bidders are also advised to refer "Bidders manual" available under "downloads" section for further details about the e-tendering process.
12. Best offer be submitted and likely "No negotiation".
13. Financial bids shall be considered only after evaluation of Technical bids.
14. Prices should not be indicated in the Technical Bids. All the columns of the quotation form shall be duly, properly and exhaustively filled in. Financial Bid must be in the electronic format.
15. Tenders without EMD shall be rejected.

The bid documents can be submitted on any working day latest by 20/12/2016 to **Executive Director (Administration), RSRTC, Parivahan Marg, Jaipur in person or by post**. The RSRTC shall not be responsible for any delay.

5. Technical Bid: The technical bid shall contain the following documents:-

- 5.1 Bid form completed in all respect.
- 5.2 STATEMENT OF THE BIDDER in Form-I
- 5.3 Details of similar projects done by the Bidder/ Organization in Form-II (with certificate of client)
- 5.4 Details of the Financial Status of the Applicant in Form-III

Name & Signature of the Bidder along with Seal

- 5.5 Details of educational qualification and experience details of permanent key professionals along with the CV of professionals in Form-IV. Substitution of the key professional will not be considered after the award of the contract except in the case of death or incapacity due to medical reasons. In such cases the person having higher qualification than the proposed would be accepted by RSRTC.
- 5.6 Last 3 years Balance Sheet/ Audited Statement of Accounts.
- 5.7 Financial Bid in electronic format.
- 5.8 Earnest Money Deposit of ₹ 4,00,000/- only (₹ Four Lac Only), No Interest shall be allowed on this deposit.
- 5.9 Non-Refundable cost of Bid Document fee Deposit of ₹1000/- only (₹ One Thousand only)
- 5.10 Non Refundable Bid Processing Fee ₹1000/- only (₹ One Thousand only) in favour of MD, RISL.

6. Financial Bid:

- 6.1 The rate quoted in the financial bid should be as per eligible candidate basis including all taxes, Levis etc. Service tax payment to tax authority will be responsibility of agency.
- 6.2 The rate quoted shall be in Indian rupees (₹).
- 6.3 No conditional rate(s) in whatsoever form will be accepted under any circumstance.
- 6.4 The financial bid shall be valid for minimum period of six months from the last date of submission of bid.
- 6.5 **The prospective bidder has to indicate the periodicity to complete the activities of the process of the online examination** as per the stages indicated in form-V
- 6.6 The financial bid must be in electronic format as per attached BoQ (Bill of Quantity)

7 Scrutiny of Bids:

- 7.1. The technical bids will be scrutinized on the basis of the minimum eligibility criteria mentioned above.
- 7.2. The short listed bidders would be required to make a written submission/ presentation if required to the Committee.

Name & Signature of the Bidder along with Seal

8 Earnest Money Deposit / Performance Security Deposit

- 8.1 The bidder fulfilling the eligibility criteria and intending to participate in the bid process shall have to furnish earnest money Deposit (EMD) of ₹ 4,00,000 (₹ Four Lac only) in form of Demand Draft / Bank Guarantee from any Nationalize/ Scheduled bank payable to Financial Advisor (FA), RSRTC Jaipur. No interest shall be allowed on this deposit.
- 8.2 Instrument of the Earnest Money shall be valid for a period of six months from the date of submission of the bid. EMD with lesser validity period will not be entertained.
- 8.3 The EMD of the bidder will be forfeited, if the bidder withdraws or amends its Bid or impairs or derogates from the Bid within the validity of its Bid.
- 8.4 The EMD will also be forfeited if the successful bidder fails to furnish the required Security Deposit/ performance security deposit within the specified period.
- 8.5 The EMD of bidder shall be forfeited incase of misrepresentation or concealment of material information if noticed by RSRTC at its own or otherwise.
- 8.6 EMD to the unsuccessful bidders will be returned without any interest whatsoever after finalization of the contract.
- 8.7 The successful bidder will have to furnish 5% of the value of amount payable as Performance Security Deposit in the form of demand draft / bank guarantee in favour of Financial Advisor (FA), RSRTC, Jaipur. No interest shall be allowed on this deposit.
- 8.8 Performance security deposit shall be valid for a period of sixty days beyond the date of completion of the contractual obligation.
- 8.9 Performance security deposit will be released by the RSRTC without any interest on successful completion/ discharge of the contractual obligation.
- 8.10 The performance security deposit of the bidder will be forfeited incase the bidder fails to discharge the contractual obligation or any part thereof as per the terms and conditions of the contract.

9. Evaluation of the Technical Bids:

- 9.1 The technical bids will be opened at the appointed time by the bid evaluation committee constituted for the purpose.

Name & Signature of the Bidder along with Seal

-
- 9.2 The RSRTC on the Basis of the technical parameters, select the qualified bidders for opening of the financial bids.
- 9.3 In case of any ambiguity in the technical bid RSRTC may seek additional information from the prospective bidder. In the event of non compliance of the RSRTC request in the prescribed time the RSRTC reserves to cancel the proposal of the bidder.
- 9.4 Misrepresentation or concealing the material information may entail the cancellation of the bid of the concerned bidder.

10. Opening of Financial bids:

- 10.1 The financial bids of bidder's that have been recommended by evaluation committee shall only be opened.
- 10.2 The date of opening of the financial bid will be intimated to the qualified bidders.

11 Amendment:

- 11.1 At any time prior to the last date of receipt of the bids, the RSRTC may for any reason, whether at its own initiative or in response to any logical suggestions, modify the contents of this Document by an amendment.
- 11.2 In order to provide reasonable time to prospective bidder to take the amendment into account in preparing their bids, the RSRTC may, at its discretion, extend the last date for the receipt of the bids and/ or make other changes in the requirements set out in this document.
- 11.3 In case of any amendment in the Bid document an addendum shall be issued by RSRTC.
- 11.4 Bidders are required to complete and submit the main Bid form incorporating the addendum.
- 11.5 RSRTC may incorporate any amendment in the process of the examination and the schedules of examination the activities or part thereof by pre-ponement or postponement and the bidder shall be bound to adhere to the new schedule and carry out the work accordingly.

12. Rejection of Bids:

- 12.1 The application for appointment of consulting agency for the **Management of Examination Process to be conducted Online for recruitment of various**

posts in RSRTC" is liable to be rejected, for the any one or the other reasons enumerated below:

- A. The bid document or any parts thereof are received after the prescribed date and time.
- B. The application is not submitted in the prescribed format and the application does not contain all the requisite details.
- C. The requisite documents forming part of this bid have been improperly signed.
- D. The Bid Documents do not contain the requisite deposits and certificates as enumerated.

12.2 Misrepresentation /improper response or concealing the material information by the bidder may lead to rejection of the bid.

12.3 No reasons whatsoever shall be communicated to the bidders in respect of rejection of the bids

13. Disclaimer:

13.1 The RSRTC shall not be responsible for any late receipt of bid for any reason whatsoever. The bids received late will not be considered under any circumstances.

13.2 The information provided in the RFP is only indicative and the bidder shall have to make his own assessments before participating in the bid process. RSRTC shall not be liable for any losses sustained by the bidder.

13.3 The RSRTC reserves the sole right:

- A. To reject any/ all of the bids without assigning any reason thereof.
- B. To relax/ waive any of the conditions stipulated in this document if deemed appropriate and necessary in the best interest of the RSRTC without assigning any reasons thereof.
- C. To include any other item in the Scope of Work at any time after consultations in the pre-bid meeting or otherwise at any stage in the currency of the contract.

13.4 The RFP is not an agreement and is neither an offer nor invitation by the RSRTC to the prospective bidder or any other person for award of the contract.

13.5 The purpose of this RFP is to provide interested parties with information that may be useful to them in the preparation of their proposal pursuant to this RFP.

Name & Signature of the Bidder along with Seal

14. Clarifications:

- 14.1 Clarifications, regarding this bid can be sought from Dy. General manager (Administration) , **Room no 15**, Parivahan Marg , Jaipur in person or call on any working day **between 4:00 P.M. to 6:00 P.M. at (0141) 2374648** before the last day of submission of the bids.
- 14.2 Queries not related to the bid or incidental thereto shall not be entertained under any circumstances.
- 14.3 Material amendments in any of the clause of this RFP shall be in writing and authenticated by RSRTC. Inference to any amendment through telephonic shall not be entrained.

15 Mode of payment:-

- 15.1 The payment to the bidder shall be released on successful completion of the deliverables as indicated below after submitting particular bill for the same:-

SI No	Deliverable	Amount proposed to be released
(a)	Mobilization Advance	5%
(b)	Upon dispatch of call letter	10%
(c)	Upon Completion of Examination	20%
(d)	Upon declaration of Qualifying candidates	15%
(e)	On completion of Efficiency Test/Trade Test	15%
(f)	On Declaration of Successful Candidates	10%
(g)	On completion of all formalities	25%
Total		100%

- 15.2 Mobilization advance may be ad-hoc but not to exceed 15.1 (a) and shall be adjustable in the subsequent release of payment of second stage.
- 15.3 The next stage payment shall not be released before completion of all the activities envisaged in the previous stage.
- 15.4 The payment of the last stage at clause 15.1(g) shall only to be released after issue of certificate of satisfaction by RSRTC.

16. Property Rights:

- 16.1 The applications received for the posts published by the RSRTC and any other documents/ database created by the bidder shall be the property of the Rajasthan State Road Transport Corporation and shall be utilized/ published/shared with other bodies working in the similar field and used in the manner and mode decided by the RSRTC.
- 16.2 No intellectual or other property rights in whatsoever manner will be entertained from the bidder at any stage. The sharing of the information to any other party without the prior approval of the RSRTC is strictly prohibited and will entail penal action.

17. Confidentiality of work:

- 17.1 The bidder shall perform the assigned work in the utmost confidential manner and under the strict supervision & directions of RSRTC.
- 17.2 The each activity of the work performed shall be confidential and not be disclosed to any party (ies) or person (s) without the prior approval of the RSRTC.
- 17.3 Any leakage of the question bank or part of the question bank may entail cancellation of examination process and the onus for such cancellation shall be on the bidder.
- 17.4 The bidder shall not interact to the print media/ electronic media or any other person(s) or entity.
- 17.5 The bidder shall not disclose any information in whatsoever form to the print media/ electronic media or any other person(s) or entity also publication of information in whatsoever manner after completion of the examination process is strictly prohibited with out the prior written approval of the RSRTC.
- 17.6 The bidder shall not be permitted to upload any information related to the recruitment on his website. Any violation to this clause may entail cancellation of the process of the examination and the expenses on such action shall be recoverable from the bidder.

18. Fraud and corrupt practices

- 18.1 The Bidder and their respective officers, employees, agents and advisors shall observe the highest standard of ethics during the currency of the contract.
- 18.2 The bidder or his authorized agent, employee, or advisor shall not directly or indirectly or through any person, engage in the corrupt, fraudulent, coercive and undesirable practices
- 18.3 In case of misrepresentation, concealing the materials information to participate in the bid process shall be treated as fraud and corrupt practice.
- 18.4 Notwithstanding anything to the contrary contained in the RFP document the RSRTC shall reject the proposal without being liable in whatsoever manner.

19. Penalty clause:

- 19.1 Incase of non adherence of the target date committed/ mutually agreed upon will entail the revoking of the penalty clause.
- 19.2 Activity lapses to target date/ assigned date will entails liquidity damage of 1 % per week or part thereof for the lapse period and ₹ 5000 will be imposed on bidder on lapses of any activity/condition mentioned in the agreement and will be deducted by RSRTC at the time of making the final payment.
- 19.3 In the event of leakage of question paper, question bank or part of it, which compels RSRTC to cancel the examination, the expenses incurred on such cancellation shall be recovered from the responsible bidder.
- 19.4 In case at any stage the bidder is found guilty of any disclosure of prohibited information in relation to this process or otherwise, the RSRTC is free to initiate penal action against the bidder. The bidder will also be sued to recover the damages sustained by the RSRTC on account of breach of this clause.
- 19.5 The RSRTC reserves the right to recover all or any expenses incurred on the litigations/suits, instituted against RSRTC by the prospective candidates and such litigations/suits are attributable to the prospective bidder.
- 19.6 Any financial penalty imposed upon RSRTC for non compliance of the orders of appellant authority under RTI act or the order of the court of competent jurisdiction shall be recovered from the bidder.

20. Termination of the contract:

- 20.1 The RSRTC reserves the right to terminate/short close the contract at any stage with the notice of 07 days.
- 20.2 In case the bidder violates any of the clause of the contract; the contract shall be terminated without giving any notice.
- 20.3 In case of breach of confidentiality or indulgence in fraud or corrupt practices which damage the goodwill of RSRTC or implicate the department in the legal consequences, the RSRTC shall be free to terminate the contract without any further notice.
- 20.4 No claims in whatsoever form/manner shall be entertained if the contract is terminated as per the clause 18 above.

21. Arbitration:

- 21.1 In the event of any question, dispute or difference arising under the agreement or in connection there with the matter, the same shall be referred to sole arbitrator i.e. Chairman or Chairman and MD (as the case may be) RSRTC, Jaipur.
- 21.2 There will be no objection to any such appointment on the ground that the arbitrator is a corporation officer or that he has to deal with the matter to which the agreement relates or that in the course of his duties as a chairman he has expressed his views on all or any of the matter in dispute. The award of arbitrator shall be final and binding on both the parties to the agreement.
- 21.3 The arbitration proceedings shall be governed by the arbitration and conciliation Act 1996.
- 21.4 The venue of the arbitration proceeding shall be the office of Chairman, RSRTC, Jaipur.

22. Judicial Jurisdiction:

- 22.1 Any order or judgment of the court of competent jurisdiction or statutory authority shall be binding on both the parties. LEGAL JURISDICTION WILL BE JAIPUR ONLY.

23. FORCE MAJEURE:

- 23.1 The force majeure clause shall be applied in case of any or all the circumstances exist. The force majeure events shall mean presence of any one or combination of more than one or all the circumstances enumerated below:-
- 23.2 "Force majeure shall mean only Act of God, epidemic, earthquake, landslides, volcano, eruption, floods, cyclone, lightening, war invasion, armed conflicts or any other activity of foreign enemy like blockage embargo, terrorist attacks and other unforeseen natural disaster beyond the control of human beings"radioactive or

chemical contamination and any other unforeseen natural disaster beyond the control of human beings.

23.3 Strikes or boycotts (other than involving the Agency or his employees attributable to the omissions and acts of the Agency or his employees) adversely affecting the working of the Agency.

23.4 Any order or judgment of the court of competent jurisdiction or statutory authority made against either part to the contract in any of the proceedings for reasons other than

23.4.1 Failure of the agency to comply with any law applicable and governing the conditions of the contract.

23.4.2 Breach of any law applicable and governing the conditions of the contract.

23.4.3 Enforcement of any agreement or vital condition of the contract.

23.5 Any other events or circumstance of a nature analogous to any of the foregoing.

To

Executive Director (Administration),
Rajasthan State Road Transport Corporation
Parivahan Marg
Jaipur-

Sub: Management of Examination Process to be conducted online for recruitment of various posts in RSRTC"

Sir,

Having read and examined in detail all the documents for the appointment of the Agency for **Management of Examination Process to be conducted online for recruitment of various posts in RSRTC "** now furnishes the following details for consideration:-

A. Correspondence details:

01	Name of the Agency/ Organization	
2	Address of the Agency/ Organization	
3	Name of the contact person to whom all references shall be made regarding this bid	
04	Designation of the person to whom all references shall be made regarding this bid	
05	Address of the person to whom all references shall be made regarding this bid	
06	Telephone, FAX Nos. (with STD code)	
07	E-mail address of the contact person and the agency/ organization	

Name & Signature of the Bidder along with Seal

B. Documents forming part of the bid document:

We have enclosed the following documents completed in all respects along with the bid document:-

- a. Statement of the Applicant in Form-I
- b. Details of similar projects done by the Agency/ Organization in Form-II
- c. Details of the Financial Status of the Applicant in Form-III
- d. Details of educational qualification and experience details of permanent professionals in Form-IV
- f. Last 3 years' Balance Sheet/ Audited Statement of Accounts
- g. Earnest Money Deposit of ₹ 4,00,000/- only (₹ Four Lac only)
- h. Non-Refundable Cost of Bid document fee Deposit of ₹ 1000/- only (₹ One Thousand only)
- i. Non Refundable Bid Processing Fee ₹1000/- only (₹ One Thousand only) in favour of MD, RISL

We hereby declare that our bid is made in good faith and the information contained herein is true and correct to the best of our knowledge and nothing material has been concealed.

Thanking you,

Yours faithfully,

(Signature of the authorized signatory)

Name:

Designation:

Seal:

Date:

Place:

Witness:

Signature:

Name:

Address:

Date:

Name & Signature of the Bidder along with Seal

Form-I
STATEMENT OF THE AGENCY/BIDDER

01	Title of the Bidder/agency	
02	Address of Head Office: Telephone No: FAX No: Email Address	
03	Branch Office Address (if Any) Telephone No: FAX No: Email Address:	
04	Legal Status <ul style="list-style-type: none"> • partnership bidder to attach Partnership deed, • Bidder to attach MOA & AOA 	
05	Place & date of establishment	PLACE: DATE
06	Registration No. & Year of Registration under Companies Act, 1956	
07	Total number and Category of permanent professionals	
08	Total number of Employees	
09	Total number of Technical persons	
10	Total number of specialists	
	Total number of 'other' (unskilled) personnel	

(Place and Date)

(Name & Signature of Authorised Signatory)

Name & Signature of the Bidder along with Seal

Form-II**DETAILS OF SIMILAR PROJECTS DONE EARLIER****A. Similar Projects which the applicant has executed in year (2013-14, 2014-15, 2015-16 & up till 31.03.2016)**

SI No	Name of the Project	Name and Address of the Client	Contract No. & Date	Value of the Contract (in Rs. Lakh)	No of applications processed	Date of start of the work	Date of completion of the project	Brief Description of the Project	Any other relevant information

Note: Attach Certificate regarding conducting of examination involving the information regarding number of application appeared.

Date and Place

(Signature of the Authorised Signatory)

Name & Signature of the Bidder along with Seal

Form-III
FINANCIAL STATUS OF THE AGENCY

Furnish the information for each of the last 3 Financial Years, duly certified by Chartered Accountant.

Indian Rupees in Lakhs (₹)

S. No.	Particulars	2013-14	2014-15	2015-16
01	Audited Turn over			
02	Total Current Assets			
03	Total Cash & Deposits			
04	Deposits with bids or otherwise as guarantees (due within 90 days)			
05	Amounts receivable from completed contracts (due within 90 days)			
06	Amounts receivable from incomplete contracts after deducting retention (due within 90 days)			
07	Total current liabilities (give details)			
08	Total assets			
09	Total liabilities			
10	Current Credit Resources			
11	Contingent Liability (give details)			
12	Total Profit Before Tax			
13	Total Profit After Tax			
14	Total profit/ loss			

1. Bank references and address

Sl No	Name of the bank	Bank account no	Average quarterly balance

Name & Signature of the Bidder along with Seal

2. Credit Line

(List of names of institutions and maximum credit line; attach respective letters from sureties)

Sl. No.	Name of the Institution	Maximum Amount in ₹ Lakhs

Note: - Please attach authenticated and audited copies of the Balance Sheet of the last three years.

Date and Place:

(Name & Signature of the
Authorized Signatory)

Name & Signature of the Bidder along with Seal

Form-IV

EDUCATIONAL QUALIFICATION AND EXPERIENCE DETAILS OF KEY PROFESSIONALS

(Use additional sheets if required)

Sl. No.	Name	Date of Birth	Profession	Key Qualification	No. of years of service with the Bidder	Nationality	Experience Record	Any other important information

Under Key Qualification, outline the person's academic achievement and other special education, training etc.

List all position held by the person since graduation, giving dates, name of the employing organization, position held.

(Name & Signature of the Authorised Signatory)

Name & Signature of the Bidder along with Seal

Form-V
(To be used for submission of financial bids)

S. No.	Nature of work	Amount in ₹ (per eligible application) inclusive of all taxes
01	From S. No. 2.1 to 2.35	

Name & Signature of the Bidder along with Seal

Details of the posts for recruitment:-

S. No.	Name of Post	No. of Vacancy
1	AME (Assistant Mechanical Engineer)	05
2	J.En. 'A' (Junior Engineer 'A')	05
3	J.En. 'B' (Junior Engineer 'B')	25
4	Artisan Grade II	52
5	Artisan Grade III	104
	Total	191

Name & Signature of the Bidder along with Seal

Declaration by the Bidder

In relation to my/our Bid submitted tofor bid ofin response to their Notice Inviting Bids No..... Dated.....I/we hereby declare under Section 7 of Rajasthan Transparency in Public Bid Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required in the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes as payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we and our directors and officers not have, been convicted of a criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a bid contract since commencement of our company, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the said Act & Rules and the Bidding Document, which materially affects fair competition;
6. I/we hereby declare that in the preparation and submission of proposal, I/we have not acted in collusion with any other bidder and not done any act, deed or thing which is or could be regarded as anti-competitive.
7. I/we hereby further declare that I/we have not offered nor will offer any illegal gratification in cash or any other kind to any person or agency in connection with the instant proposal.

Date:
Place:

Signature of bidder
Name:
Designation:
Address:

Grievance Redressal during Procurement Process:

The designation and address of the First Appellate Authority is **MD,RSRTC**

The designation and address of the Second Appellate Authority is **Chairman, RSRTC** in case, the chairman, RSRTC and MD, RSRTC is held by the same person then second appellate authority will be board of directors, RSRTC.

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of appeal.

(3) If the Officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of bid;
- (b) Provisions limiting participation of Bidders in the Bid Process;
- (c) the decision of whether or not to enter into negotiations;
- (d) Cancellation of a bid process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.

Name & Signature of the Bidder along with Seal

-
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.
- (6) Fee for filling appeal
- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of Scheduled Bank in India payable in the name of Appellate Authority concerned.
- (7) Procedure for disposal of appeal
- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
- (i) Hear all the parties to appeal present before him; and
- (j) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Bid Portal.

Form No. 1
[See Rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Bid Act, 2012

Appeal No. of

Before the (First/Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against

And name and designation of the officer/authority

who passed the order (enclose copy), or a

statement of a decision, action or omission of

the Procuring Entity in contravention to the provisions

of the Act by which the appellant is aggrieved:

4.If the Appellant proposes to be represented

By a representative, the name and postal address

of the representative:

5.Number of affidavits and documents enclosed with the appeal:

6.Grounds of appeal:

.....

.....

..... (Supported by an affidavit)

7.Prayer:

.....

.....

.....

Place

Date

Appellant's Signature

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The bidder participating in a bidding process must not have a Conflict of Interest.

- A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.
- B Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. Have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Name & Signature of the Bidder along with Seal